

[Ceredigion Official 1] Llyfrgell Ceredigion Library Canolfan Alun R. Edwards Queen's Square Aberystwyth

SY23 2EB

13 November 2023

Dear [Ceredigion Official 1],

**Transformation Capital Grant Programme 2024-25**

**2024-CTG-019 - Development of new Aberaeron Library**

Thank you for your Expression of Interest (EOI) to the above scheme. Your application has been considered and we would like to invite you to proceed to Stage 2 of the application process.

Stage 2 requires submission of a full application, including completion of a Project Plan (section 3 of the Application Form). Please note that Stage 2 is also competitive, and a successful EOI does not guarantee a final award of funding.

The Stage 2 documentation is attached, **please ensure you read the Application and Project Plan Template Guidance Notes carefully before completing the Application Form.** Please also see the attached Decision Form for feedback on your initial Expression of Interest.

Please pay careful attention to the questions set out in the application form and ensure that your Stage 2 application fully addresses the areas where information is requested. Assessors will be placing considerable emphasis on how your project supports the delivery of the Welsh Government priorities, as set out in the [Programme for Government](https://www.gov.wales/programme-government).

Your named project advisor is [Welsh Government Official 1]. You **must** arrange a meeting with your advisor, to discuss your Stage 2 application by **30 November 2023**. Failure to meet with your advisor could result in your application being withdrawn from the scheme. Please use the following contact details to arrange a mutually convenient time - **0300 025 4836** or [Welsh Government Official 1].

Culture Division, Welsh Government E-mail: [culture@gov.wales](mailto:culture@gov.wales)

Website: [Arts, culture and sport | Topic | GOV.WALES](https://www.gov.wales/arts-culture-sport)

Your completed Stage 2 application must be submitted to [culture@gov.wales](mailto:culture@gov.wales) by **5pm on 26th January 2024.** We will not accept applications submitted after this deadline has expired.

Congratulations on being invited to proceed to Stage 2 of the application process. Yours sincerely,

[Welsh Government Official 5]

**Appendix 1**

**Decision form**

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| **Stage 1 Pass:** *Please complete a full application to enable a decision to be made. Note Culture Division has not made any commitment to fund this project.* | | |
| **Project No** | **Description** | **Note** |
| **2024-CTG-019** | **Development of new Aberaeron Library** | The assessors felt your Expression of Interest clearly demonstrated the transformative nature of the project. To strengthen your bid For Stage 2, the assessors recommend that you:   * Consider providing an indication of costs to improve existing building versus costs of move, as it seems this work has been undertaken. * The People section would benefit from using the headings in the criteria to give greater structure and focus. * The Collections section discussion of the mobile library service needs more detail and clarification. Consider including references to wellbeing objectives in relation to improvements to the health and wellbeing collection. * The Strategic Fit section should reference Well Being Objectives and/or Programme for Government priorities. Using the Council’s objectives as headings and including detail as to how the project meets them would strengthen this section. |